



BRANDS YOU KNOW - PEOPLE YOU TRUST

With more than 32 years of experience in the flower industry, Equiflor/Rio Roses is a leading grower/importer/distributor of “world class” fresh cut flowers. We are a small privately-held company, offering a dynamic work environment, and excellent benefits.

We are seeking an individual with a fantastic attitude, enthusiasm and is self-motivated. Must have great verbal and writing skills.

**If interested, please send us a copy of your resume with salary requirements to our HR department (Ela Mora [ela@equiflor.com](mailto:ela@equiflor.com)).**

**Responsibilities:**

1. Responsible for accounts receivable functions including processing and applying payments, customer credits, and credit overrides. Prior AR experience required.
2. Assist in collections within the established guidelines.
3. Full back up to Credit and Collections manager.

**Qualifications:**

1. Detailed oriented
2. Team player
3. Problem solver
4. Self-driven and motivated
5. Strong writing and oral communication skills. Bilingual (English/Spanish) a plus.
6. Ability to multi-task and manage various projects in a fast-paced environment

**Requirements:**

1. **Minimum 2-year work experience in related area and/or working towards accounting degree.**
2. Strong computer skills a MUST. Proficient in Excel.
3. Microsoft Dynamics/Great Plains experience a ++